

Office No-EDN-CHM (SCH)F(10)01/2025 - Misc 502-04
Office of Deputy Director of Higher Education
Chamba, Distt. Chamba H.P.

Dated Chamba

the 25th April, 2025

To,

✓ All the Principals/Headmasters
Govt./ Private Sen. Sec. Schools/ High
Schools in Distt. Chamba.

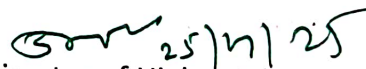
Subject :- Request for standardization of ST Certificate and Annual Income Certificate submission.

Sir,

Please find enclosed herewith a photocopy of letter No. 17011/02/2018-Sch dated 26th March, 2025 received from the Director (Scholarship Division) Govt. of India Ministry of Tribal Affairs through Assistant Commissioner to the Deputy Commissioner Chamba on 22nd April, 2025 in this office on the subject cited above for taking further necessary action.

In this connection, you are requested to take further action accordingly as per instructions conveyed by the Ministry to streamline the scholarship process and avoid hardships for deserving eligible ST students.


Encl :- As above.


Deputy Director of Higher Education
Chamba, Distt. Chamba.
the 25th April, 2025

Endst. No. even
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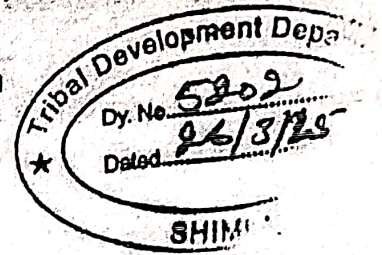
Dated, Chamba

- 1) The Director (Scholarship Division) Government of India Ministry of Tribal Affairs, w.r.t. letter No. 17011/02/2018-Sch dated 26th March, 2025 for information please.
- 2) The Assistant Commissioner to the Deputy Commissioner Chamba, Distt. Chamba H.P. for information please.


Deputy Director of Higher Education.
Chamba, Distt. Chamba.

7:22 PM
24/3/25

F.No.17011/02/2018-Sch
Government of India
Ministry of Tribal Affairs
[Scholarship Division]



Gate No.3, Ground Floor,
Jeevan Tara Building, New Delhi-110001
Dated the 24th March, 2025

To,

The Principal Secretary/ Secretary/ Commissioner
Social Welfare/Tribal Development Department
States/UT (as per list)

Subject: Request for Standardization of ST Certificate and Annual Income Certificate Submission

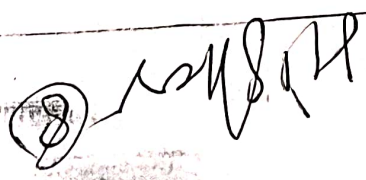
Sir/Madam,

I am directed to refer to the subject mentioned above and to say that the Ministry of Tribal Affairs is implementing the Central Sector Scheme of "National Fellowship and Scholarship for Higher Education for ST students" and "National Overseas Scholarship for ST students". The applications are invited from eligible ST students of the country.

2. To ascertain a candidate's eligibility concerning the Scheduled Tribe status and income criteria, students are required to submit an ST certificate and an Annual Family Income certificate issued by the competent authority designated by the state. However, it has been observed during screening of the applications that many scholarship applicants have discrepancies in the spelling of community names on their ST certificates, which do not always match the names listed in the Gazette Notifications issued by the Government of India.

3. Additionally, some ST students submit handwritten monthly family income certificates and self-declaration income form (certified by notary) instead of Annual Family Income certificates, or provide certificates signed/certified by an unauthorized authority. These inconsistencies create difficulties in processing scholarship applications and complicate the assessment of eligibility of the student.

DD/Supdt.....
28/3/25
N.S. Saroj



4. In view of the above, I kindly request you to direct the concerned authorities to ensure the following:


(i) The Scheduled Tribe certificates issued by state authorities must strictly adhere to the latest Gazette notification by the Government of India with correct spelling in Hindi & English as in notification.

(ii) An Annual family income certificate issued by competent authority for scholarship applications.

(iii) Efforts may be done to issues Caste Certificate & Annual Family Income Certificate in digital form connected with Digi locker.

5. Your immediate attention to this matter will streamline the scholarship process and avoid hardships for deserving eligible ST students.

Yours faithfully,


24/03/2025

(Mahendra Prakash Gupta)
Director (Scholarship Division)
Tele No. 011-23340272